



## Sample Non-Compliance Letter

---

To Whom It May Concern:

We request that you not use tobacco industry products during activities sanctioned by *[name of the association]*.

On *[date]*, the *[name of the association]* adopted a tobacco-free policy that prohibits the use of all forms of tobacco during organization activities and events. This means that all games, activities, tournaments, competitions, sponsored events and other activities sanctioned by our organization will be tobacco-free. Tobacco-free means no smoking, snuffing, dipping, or chewing tobacco by players/participants, coaches/leaders, parents, spectators and officials.

The *[name of the association]* recognizes that there is research showing the negative health effects caused by the use of tobacco industry products. The *[name of the association]* acknowledges its leadership role in the sport of *[name of sport]* and aims to be a role model for youth and other community members. The move to go tobacco-free also complements the *[name of the association]*'s desire to create a healthy family and community friendly environment.

People attending our events and facilities who do not follow the tobacco-free policy will be advised of the policy and asked to stop using tobacco industry products during the association's activities. We ask that you support our tobacco-free policy, as doing so will provide a good example for our youth and show that our community supports and values a tobacco-free lifestyle.

We thank you for your cooperation and help in creating a tobacco-free environment. If you would like additional information about the policy, please call us at *[phone number]*.

Sincerely,

*[Name of the association]* Executive Committee